

COMPUTER CELL

**GHAZIABAD DEVELOPMENT AUTHORITY
GHAZIABAD**

ISSUED TO:



TENDER BID

- | | |
|---------------------------|--|
| 1. Name of Work | : Supply of Various Modal Compatible Cartridge
for Ghaziabad Development Authority Office |
| 2. Date of opening Tender | : 27-01-2020 |
| 3. Cost of Tender | : Rs. 1121.00 |
| 4. Earnest Money | : Rs. 10000.00 |
| 5. Time of Completion | : 4 Month |

Asstt. Programmer

Jr Engineer

Asstt Engineer

Computer Incharge

Tenders are invited for purchase of Computer Consumables for the office use as per B.O.Q. attached. Tenderer should submit the tender duly filled in indicating rates of different items latest by **27-01-2020 up to 2.00 pm**. The tenders will be opened on **27-01-2020** in the presence of tenderers (whosoever present at that time at **4.00 pm**.)

General Conditions

1. The rate contract should be valid for one year i.e. from the date contract awarded. The rates quoted for partial validity period would not be considered.
2. An EMD of Rs.10, 000/-(Rupees Ten thousand only) by FD duly pleased to the V.C. GDA should be deposited along with the tender. In absence of Earnest Money Deposit (EMD), the offer will not be considered. The EMD of the party, whose rates are approved, shall be retained with tender as security deposit during the currency of the contract, would be returned after three Month from date of final payment.
3. The quantities indicated are only indicative and may vary significantly.
4. For all branded cartridge, party has to submit G.S.T. certificate (self attested) along with tender document.
5. The bidder has to submit a undertaking for no blacklisting in any department, along with bid document.
6. Tenders shall remain open for acceptance for a period of 03 Month from the date of opening of tenders without assigning any reason.
7. All entries by the bidder should be in one hand. Erasures and over writing should be signed by the contractors.
8. No more than one tender should be submitted by one bidder by one firm of bidders.
9. Canvassing in connection with the tenders is strictly prohibited and the tenders submitted by tenders who resort to canvassing are liable to be rejected.
10. All rates shall be quoted only on the blank form of the tender supplied by the authority. Tenders with rates quoted on private papers will not be considered.
11. If the party does not supply branded material as per the approved specification and/or within the stipulated time, the supplier would be treated as defaulter and the EMD/Security Deposit would be liable to be forfeited and such parties shall not be considered for any future requirements of.
12. The hike in price will only be considered to the extent of the rates increased in terms of local Govt. levies/tax or Central Govt. levies/tax declared and implemented by Central/State Governments/local municipality (applicable if any) during the currency of the contract. The same will however be considered, only if the supplier produces the authentic documents, in support of the same.
13. Orders will be placed as and when required. The materials should be supplied within the specified time as mentioned in the purchase order.

8. Rates quoted should be free delivery at office in Ghaziabad Development Authority and shall include all taxes & levies, octroi, and transportation charges if applicable but excluding G.S.T. G.S.T. will be paid extra as applicable. These levies, however, may be shown separately in the tender.
9. The competent authority reserves the right to accept or reject any tender or all tenders in full or part without assigning any reasons thereof.
10. Change(s) in any of the terms and conditions by tenderer stipulated as above shall not be acceptable.
11. In case of any dispute arising in relation to interpretation of any of the terms and conditions of the contract in tender in part/full, the decision of Competent Authority shall be final and binding to all.
12. The competent authority reserves the right to terminate the contract at any point of time during the currency of the contract, if any of the above terms and conditions are found to have been violated.
13. Conditional acceptance would not be considered as an acceptance.
14. No employee of GDA is allowed to work as bidder as employee of a bidder for a period of 2 years of his retirement from service without the prior permission of Vice-chairman GDA This contract is liable to be cancelled if either the bidder or any of his employee is found at any time to be such a person who had not obtained the permission of the Vice Chairman. GD.A. as aforesaid before submission of the tender of engagement in the bidder's service.
15. The tender for works shall remain open for acceptance for a period of ninety days from the date opening of tenders, if any tenderer withdraws his tender before the said period to make any modification on the terms and conditions of the tender which are not acceptable to the GDA then the GOA shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money absolutely.
16. If a person, after tenderer is accepted does not sign the agreement, his earnest money will be forfeit
17. The bidder is required to execute and enclose with his tender an agreement on General stamp of Rs. 100/with Rs. 1.00 revenue stamp of the prescribed form to keep his tendered rates valid for three months.
18. On acceptance of the tender the name of the authorized representative of the bidder who would be responsible for taking instructions from the Computer - in-charge shall be communicated to the office calling for tenders.
19. Stamp duty as required on the contract deed will be borne by the bidder
20. In case of any dispute the matter is taken under jurisdiction of civil court, Ghaziabad

21. The filled tender/quote on the company letter head along with the EMD amount, etc. should be provided in the sealed envelope super scribed as "Proposal for Computer Consumables.
22. The address for submission of the tender is as under

**Computer Incharge
Ghaziabad Development Authority,
Vikas Path, Near old bus stand
Ghaziabad.**

Date:

Computer Incharge

C E R T I F I C A T E

I/We, _____ the undersigned of M/s
_____ designated as Director /
Proprietor / Partner/ Agent/ Officer/ Representative (s) has/have carefully gone through the
terms and conditions of this tender document and with the best of my/our knowledge, I /we have
quoted the price for the supply of Computer Consumables The above terms and conditions are
acceptable to me/ us and shall be binding on me/us during the currency of the contract, in
case the contract is awarded to me/us.

Signature

Name

Address

Mobile No.

Date:

Price Bid

Name of Work : Supply of Various Modal Compatible Cartridge for Ghaziabad Development Authority Office.

Sl.No	Computer Consumables	Model No.	Qty.	Rate (Without G.S.T.)
1	Compatible Cartridge (ProDot)	12A	200	
2		88A (Universal)	200	
3		28A	40	
4		93A	10	
5		53A	10	
6		80A	10	

Note: 1- Quantity mentioned above may vary depending on the usage.

2- G.S.T. will be paid extra as applicable.

Signature
Name

Address

Mobile No.

Date: